

**Winter Park Memorial American Legion Auxiliary Unit 112
General Meeting Minutes**

September 14, 2010

The September general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:09pm by President, Aunita Padgett. The Invocation and Pledge of Allegiance was done in conjunction with the meeting of the Post. As soon as the group convened in the Unit's meeting room, the group recited the Preamble to the Constitution of the American Legion Auxiliary.

Members in attendance included:

Nell Colbert

Aunita Padgett

Johanna Langis

Liz Padgett

Liz Padgett moved (seconded by Johanna Langis) that the President be allowed to deviate from the printed agenda should the need arise. Motion carried.

Aunita welcomed our two guests and the ladies introduced themselves to the group. Our guests were Mayra Ruiz, whose husband is a member of Post 112, and Eva Cintorino, whose husband is a visitor at tonight's Post meeting.

Nell Colbert reported that the minutes from the last meeting that were emailed to all members and posted on the Unit's YahooGroups. Liz Padgett moved (seconded by Johanna Langis) that the minutes be approved as written. Motion carried.

Nell Colbert reported that the Treasurer's Report that had also been emailed via the Unit's YahooGroups and posted on the YahooGroups website. Nell reported that our bank charge issue with Fairwinds has been resolved and that the service charge that was charged for August was credited back. Johanna Langis moved (seconded by Liz Padgett) that the Treasurer's Report be approved as written. Motion carried.

Nell Colbert shared items of correspondence received this month including two letters that we received from Cheney and Three Rivers Elementary Schools thanking us for the backpacks filled with school supplies that we delivered to the schools on August 17th. Nell reported that the Department of Florida Communiqué has not been available since June so there were no Secretary's notes available.

Information from the Post's Executive Board meeting held last week was shared with the members. Nell noted that there was nothing discussed that affected the Auxiliary.

COMMITTEE REPORTS:

- **Membership:** Nell reported that she turned in ten memberships for 2011 to the Department after our August meeting. We are at 67% of our membership goal.
- **Community Service:** Aunita brought everyone up to date on the backpack/school supplies project that falls under Community Service, Children and Youth and Education. Aunita and Nell shopped for the school supplies on 8/13; Aunita, Liz and Nell sorted the supplies and stuffed them into the backpacks on 8/16 and Nell, Liz, Johanna and Aunita delivered the backpacks on 8/17. The school supplies that were not needed for the backpacks were taken to the Reserve Center on 8/17.
- **Children and Youth:**
- **Education:**

- **Americanism:** Aunita shared information about our project of teaching the Safety Patrols at Cheney Elementary how to fold the flag and how to raise and lower the flag on their outside flag pole. Nell, Liz and Aunita participated in this project.
- **National Security:**
- **Veterans Affairs and Rehab:** Liz announced that she is getting some information about volunteer opportunities available at the VA Clinic. Aunita also shared information about the Department's upcoming shower for homeless veterans and asked everyone to bring shower items to the next two unit meetings. Those members participating in the Fall Conference in November will take our donations to the conference.
- **Girls State:** Aunita announced that we need to begin talking with the Guidance Counselors at the high schools so that they can identify possible candidates.
- **Poppy Distribution:** Aunita reported that she has received 1000 poppies but that she is still working on securing locations for our Veterans Day distribution. Johanna explained the story of Flanders Field and the poppy for our guests.
- **Constitution and By Laws:** Nell reported that our Constitution and By-Laws are up to date and do not need to be updated until 2013 unless we have changes that we want to make.
- **Leadership:** Nell reported that the 6th District School of Instruction is this weekend. Nell, Liz, Johanna and Aunita are committed to attend.
- **Public Relations:** Nell gave a brief description of what is needed for the Public Relations position and Eva expressed interest in this position.

OLD BUSINESS:

There was a brief discussion about our upcoming membership luncheon. It was decided that we will not mail invitations to the wives of our Post members this year because we just had a one page flyer in the September-October Post newsletter. It was suggested that everyone strive to invite an eligible candidate to attend.

There was also a brief discussion about our upcoming planning conference scheduled for this Sunday, September 19th. Since the District School of Instruction was moved to the 18th and is an all day event, it was decided that we would move our planning session to October 2nd. Since there is already an activity going on at the Post and the building is not available, we will hold our planning conference at Aunita's home beginning at 1pm.

NEW BUSINESS:

There was no new business.

OTHER BUSINESS:

Aunita reminded everyone of our upcoming events:

- 6th District School of Instruction – September 18th at Post 286 beginning at 10am
- Fundraiser at the UCF Friendly's – September 22nd from 5-8pm
- Post 112 Pancake Breakfast – September 25th from 8-11am
- Planning Conference – October 2nd at Aunita's home beginning at 1pm
- Membership luncheon – Sunday, October 3rd at the Winter Park Olive Garden beginning at 1:30pm

Nell collected loose change for our AEF piggy.

Nell introduced Dyke Shannon, the Finance Officer for Post 112, who agreed to conduct our annual financial audit and, at the same time, teach our members how an audit should be conducted. Dyke noted that we have an approved budget and that our Treasurer's Reports are

complete and always available for inspection. Dyke also noted that our bank statements are also available for members to see. Dyke particularly liked our use of a Check Request form for every check written and that receipts for all expenses are attached to the Check Request form. Dyke also noted that whenever there was an unbudgeted expense paid out, that a copy of the minutes where the expense was approved was attached to the receipt and the Check Request. Dyke announced that our books for 2009-2010 were in order and that he will send Nell a letter confirming the audit results.

With no further business, Aunita offered the benediction and closed the meeting at 8:26pm.

Respectfully submitted



Nell Colbert
Secretary-Treasurer

Minutes approved _____

Nell Colbert, Secretary _____

Aunita Padgett, President _____